

Victor Stationery Carbon Policy Statement

Victor Stationery is committed to reducing its environmental impact and achieving Net Zero carbon emissions across all aspects of its operations. Our Carbon Policy reflects our responsibility to the environment, our customers, and wider society, and demonstrates how we integrate sustainability into every stage of our business and supply chain.

1. Commitment to Carbon Reduction

Victor Stationery recognises the urgent need to address climate change. We are committed to:

- Continuously reducing greenhouse gas emissions across our operations.
- Monitoring, measuring, and reporting carbon emissions transparently.
- Aligning our business practices with international standards for carbon reduction and environmental management.

2. Scope and Approach

Our Carbon Policy applies to all business activities, including:

- Manufacturing and production: Minimising energy consumption, waste, and emissions during product creation.
- Transport and logistics: Optimising delivery routes, consolidating shipments, and selecting lower-carbon transport options where feasible.
- Supply chain engagement: Working with suppliers and sub-contractors to reduce carbon emissions and encouraging adoption of sustainable practices.
- Office and administrative operations: Implementing energy-efficient technologies and sustainable working practices.

3. Carbon Management Practices

Victor Stationery actively implements the following measures to reduce carbon emissions:

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- **Energy Efficiency:** Using energy-efficient machinery, LED lighting, and smart building management systems to minimise consumption.
- **Renewable Energy:** Transitioning to renewable energy sources where possible.
- **Sustainable Materials:** Prioritising materials with lower embodied carbon, including recycled or FSC/PEFC-certified products.
- **Waste Reduction:** Reducing, reusing, and recycling materials to minimise landfill contributions and associated emissions.
- **Carbon Reporting:** Tracking and monitoring emissions across Scopes 1, 2, and relevant Scope 3 activities, with regular reporting to internal stakeholders and customers.

4. Sub-Contractor and Supplier Engagement

Victor Stationery ensures that all sub-contractors and suppliers share our commitment to carbon reduction. Key practices include:

- Assessing sub-contractors for carbon management practices before engagement.
- Including carbon reduction expectations in contracts and service agreements.
- Monitoring and auditing sub-contractor performance to ensure compliance with sustainability standards.

5. Continuous Improvement

Victor Stationery adopts a culture of continuous improvement to enhance carbon management:

- Implementing new technologies and practices to reduce emissions.
- Regularly reviewing operational processes to identify additional carbon reduction opportunities.
- Encouraging staff awareness and training on carbon management and sustainability practices.

6. Accountability and Governance

Responsibility for carbon management lies with senior management, who review and approve carbon reduction initiatives. Key elements of governance include:

- Periodic internal audits of carbon performance.
- Transparent reporting to stakeholders, including customers and regulatory bodies.
- Integration of carbon performance metrics into corporate objectives and KPIs.

Conclusion

Victor Stationery is committed to responsible environmental stewardship. Our Carbon Policy ensures that we actively reduce carbon emissions, improve sustainability across our operations and supply chain, and meet the expectations of our customers. By embedding carbon management into our processes and engaging sub-contractors and suppliers in our sustainability agenda, we demonstrate accountability, continuous improvement, and a strong commitment to Net Zero.

Yours sincerely



Robert Moore
Chief Executive Officer
Victor Stationery